

RECORD OF PROCEEDINGS
CLEARCREEK TOWNSHIP TRUSTEES
Minutes of Regular Meeting
November 22, 2021

The Clearcreek Township Trustees met in regular session at 9:00 a.m. with the following members present: Mr. Gabbard, Mr. Muterspaw, and Mr. Wade.

Mr. Wade opened the meeting and led in the Pledge of Allegiance.

Mr. Wade asked if the Board wished to go into executive session pursuant to Ohio Revised Code 121.22(G)(1) to consider the employment or compensation of a public employee. Mr. Muterspaw moved to enter executive session. Mr. Gabbard seconded the motion and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

The Board returned from executive session at 9:15 with Mr. Wade asking for a motion to resume the regular meeting. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Wade asked if the Board members had any consent agenda item or items that they wished removed. No removal from the consent agenda was requested.

Mr. Wade called for public comment, of which, none was noted.

Mr. Wade read Resolution 5340 – A Resolution approving the Permanent Appropriations Budget for Fiscal Year 2022. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5341 – A Resolution authorizing remittance of the second biannual lease payment of 2021 from funds due to the Warren County Port Authority's Ohio Community Accelerator Fund, dispensing with the second reading, and declaring an emergency. Mr. Wade asked for a motion to approve the Resolution. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5342 – A Resolution declaring personal property as surplus and approving an internet auction, direct sale, donation, disposal, or destruction of said personal property, and dispensing with the second reading. Mr. Clark advised that the Township would be selling a 2009 ambulance along with two police vehicles purchased in 2015. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Terrill, Police Chief, asked the Board for authorization to conduct a Sergeant's exam to create an eligibility list. Chief Terrill noted that Sergeant Hensley would be resigning from the Township soon to work elsewhere. Mr. Wade asked for a motion to authorize the Police Chief to conduct the Sergeants exam and create the eligibility list. Mr. Gabbard so moved with Mr. Muterspaw

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seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Palmer, Planning and Zoning director, asked the Board to reappoint Kathleen Girgis to the Clearcreek Township Board of Zoning Appeals as a Full Member, term to expire November 20, 2026. Mr. Wade asked for a motion to reappoint Ms. Girgis. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade asked for a motion to approve the Consent Agenda. Mr. Gabbard moved to approve the Consent Agenda as presented to the Board:

- 1 Approval of Minutes – November 8, 2021, Regular Session.
- 2 Current Bills and Financial Report.
- 3 Set a public hearing for Monday, December 13, 2021, 5:30 p.m., to consider the recommendation of the Zoning Commission to approve Text Amendment 2021-1 to the Clearcreek Township Zoning Code.

Mr. Muterspaw seconded the motion and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Clark advised that the employee Christmas luncheon would be held on December 17th.

Mr. Clark noted that the second regular meeting on December 27 had no legislation planned and would probably be authorizing bill payments only. He asked if the Board would like to keep the meeting on that date and time. The Board indicated that the meeting for December 27th at the regular time would be held as planned.

With no further business, Mr. Wade asked for a motion to adjourn the Regular Meeting at 9:20 a.m. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

FISCAL OFFICER _____

TRUSTEE _____

TRUSTEE _____

TRUSTEE _____